Purpose:

The purpose of this policy is to protect Information Systems and the Data stored and processed by them from physical hazards including theft, vandalism, inappropriate physical access and natural disasters.

Scope:

This policy applies to all facilities in which servers and network or telecommunications equipment are installed and operated.

Policy:

1. Data centers, server rooms and telecommunication facilities must be secured against physical intrusion.

2. **Authorized persons may be granted independent access** to data centers, server rooms and telecommunication facilities. This authorization must be documented and periodically reviewed.

3. **Other persons may be granted temporary access** to data centers, server rooms and telecommunication facilities. They must be identified, authorized, documented and monitored.

4. Access to data centers, server rooms and telecommunication facilities are reviewed for unauthorized access.

5. The delivery to and removal of information system components from data centers, server rooms and telecommunication facilities must be controlled and documented.

6. Measures must be taken to minimize the effects to personnel and information system components in data centers, server rooms and telecommunication facilities from reasonably anticipated hazards.
**Policy:** Physical Security of Data Centers, Server Rooms and Telecommunications Facilities

### Responsibilities:

1. Information Security Administrators (ISAs) are responsible for ensuring that appropriate facilities are available to install and operate servers, network and telecommunication equipment.

2. Information Security Managers (ISMs) are responsible for procedures and documentation to secure data centers, server rooms and telecommunication facilities.

### Authority:

UF-1.0102: Policies on Information Technology and Security

### References:

NIST 800-53 revision 3: PE-2, PE-3, PE-6, PE-7, PE-8, PE-12, PE-13, PE-14, PE-15, PE-16

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