

Policy: PS0004	Category: Physical Security	Version Date: 02/22/2010
Title: Physical Security and Usage of End-User Computing Devices		Effective Date: 03/31/2005
Originating Unit: Security Program for the Information and Computing Environment Project		Last Review: 12/04/2009
Reviewer: HSC Chief, Information Security		Next Review: 12/04/2012

Purpose:

To establish responsibility for implementing and maintaining the minimum physical security requirements for Health Science Center End-User Computing Devices and related facilities/work areas in order to restrict access to authorized users and prevent tampering and theft of information assets.

Scope:

Applies to all HSC users of Information Assets. Applies to all End-User Computing Devices owned or operated within all Health Science Center locations, and all devices that connect to HSC networks containing information that is the property of the HSC. Applies to all HSC offices, laboratories, patient care areas, classrooms and any space containing Information Assets. Many End-User Computing Devices access multiple classifications of information or data flows and as such, the most secure configuration specified by policies and standards shall be used.

References:

1. Standard PS0004.02: Physical Security of End-User Computing Devices.
2. Standard PS0004.04: Physical Security and Usage of End-User Computing Devices and Related Facilities.
3. Implementation new IP Administration Management System

Policy:

1. All HSC users of End-User Computing Devices used to access, create or store Restricted, Sensitive or Operational information are responsible for ensuring their assigned workstation or other end-user computing device is physically secured in accordance with Standard PS0004.02.
2. All HSC personnel together with their Unit ISA and Unit ISM are responsible (collaboratively if occupying a shared space) for ensuring the physical security of and authorized access to, facilities containing End-User Computing Devices used to access, create or store Restricted, Sensitive or Operational information. Access to these facilities shall be limited to persons authorized by the Unit based on their role or function and their level of access to information.