

Policy: PS0001	Category: Physical Security	Version Date: 02/22/2010
Title: Physical Security of HSC Facilities		Effective Date: 03/31/2005
Originating Unit: Security Program for the Information and Computing Environment Project		Last Review: 12/04/2009
Reviewer: HSC Chief, Information Security		Next Review: 12/04/2012

Purpose:

To establish responsibility for the physical security of facilities containing HSC information resources.

Scope:

This policy applies to UF HSC facilities at all locations.

References:

1. SPICE Standard PS0001.02: Physical Security of HSC Facilities
2. UF Physical Plant Division Key and Lock Policy
http://www.ppd.ufl.edu/pdf/Key_Lock_Policy.pdf
3. UF Privacy Manual:
 - a. Health Information and Record Management Policy
 - b. Retention, Archiving, & Disposal of Patient Information
<http://privacy.health.ufl.edu/policies/hipaamanual/operational.shtml>

Policy:

1. Responsibility for establishing facility security requirements, including written access control procedures, is as follows:
 - a. UF HSC Gainesville campus: Senior Vice President, Health Affairs or designee. (For a list of the locations included in the Gainesville campus, contact the Assistant Director, Medical/Health Administration, Office of the Senior Vice President, Health Affairs).
 - b. UF HSC Jacksonville campus and affiliated locations: Sr. Associate Dean, College of Medicine/Associate Vice President for Health Affairs or designee.
 - c. Other HSC facilities including those housing clinics, teaching and research programs: The Dean of the affiliate College or designee, or the Senior Vice President, Health Affairs or designee as appropriate.